

Ref: 36.09.0000.003.29.003.11/300

Date: 06 September 2022

Subject: **The 46<sup>th</sup> Understanding Training on ISO/IEC 17021-1:2015**

Bangladesh Accreditation Board (BAB) is going to organize three day-long **46<sup>th</sup> Understanding Training on ISO/IEC 17021-1:2015-Conformity assessment-Requirements for bodies providing audit and certification of management systems** in Dhaka. The course details are given below:

**A. COURSE TITLE:**

46<sup>th</sup> Understanding Training on ISO/IEC 17021-1:2015-Conformity assessment-Requirements for bodies providing audit and certification of management systems Course. Course ID: 22112105

**B. AIMS & OBJECTIVES**

- To give overall idea about ISO/IEC 17021-1:2015 and BAB accreditation process.

**C. DATE & TIME: 1-3 November 2022. 08:00-15:00.**

**D. VENUE:** NPO Seminar Hall, Annex Building of the Ministry of Industries  
91, Motijheel C/A, Dhaka-1000

**E. RESOURCE PERSONS:**

- **Mr. Md. Nasirul Islam**, Deputy Director, BAB
- **Mr. Md. Mahbubur Rahman**, Deputy Director, BAB
- **Mr. Md. Towhidur Rahman**, Assistant Director, BAB
- **Mr. Mohammed Abbas Alam**, Assistant Director, BAB

**F. COURSE COORDINATOR**

**Mr. Md. Nasirul Islam**, Deputy Director, BAB  
Tel: 880-2-9513224, Fax: 880-2-9513222,  
Email: [nasir@bab.gov.bd](mailto:nasir@bab.gov.bd), [nasirul.bab@gmail.com](mailto:nasirul.bab@gmail.com)

**G. COURSE OUTLINE:**

The course covers:

- Interpretation of the clauses of ISO/IEC 17021-1:2015 & IAF mandatory, guidance, and informative documents
- BAB accreditation process and related quality documents

**H. Eligibility of PARTICIPANTS:**

- Staff and contractors of certification bodies as well as other interested parties seeking a better understanding of how certification bodies implement ISO/IEC 17021-1 requirements and how accreditation bodies assess to those requirements.

**I. MINIMUM QUALIFICATIONS:**

- Should be a graduate; preferably having working experience in certification bodies.

**J. NUMBER OF PARTICIPANTS: 25; first come first serve basis.**

**K. REGISTRATION deadline: 20 October 2022, early registration encouraged. Without the confirmation from BAB by mail or phone no one should deposit money.**



**L. REGISTRATION:**

- **Registration fee:** BDT 6,000.00 (Six Thousand) + 15% VAT (BDT 900.00 in separate VAT challan form)
- **Payment method:**
- **Payment shall be made after confirmation for participation from BAB.**
- BDT 6000.00 in favor of **Bangladesh Accreditation Board, Sonali Bank, Shilpa Bhaban Corporate Br. Dhaka.**
- **Pay Order** within Dhaka City Corporations and **Demand Draft (DD)** outside of Dhaka City Corporation.
- 15% VAT to be paid to any branch of **Bangladesh Bank or Sonali Bank Limited** in Challan Form available in BAB website notice section. (Challan Code: 1-1133-0010-0311)
- Both the pay order/DD and VAT Challan copy have to be submitted to BAB on or before the deadline of registration. Registration would be confirmed only after receiving the payment.
- **Only for payment related issues, please contact: Mr. Md. Saiful Islam, Accountant, BAB, Mobile; 01741574609**

**M. FINAL ACCEPTANCE:** BAB reserves the right to select the final candidates. Only short listed candidates who meet the specified criteria will be communicated after final selection.

**N. CONTACT:**

<p><b>Mr. Md. Nasirul Islam</b> Deputy Director Bangladesh Accreditation Board (BAB) Tel: 880-2-9513224 Fax: 880-2-9513222 Email: <a href="mailto:nasir@bab.gov.bd">nasir@bab.gov.bd</a>, <a href="mailto:nasirul.bab@gmail.com">nasirul.bab@gmail.com</a></p>	<p><b>Mr. Md. Towhidur Rahman</b> Assistant Director Bangladesh Accreditation Board (BAB) Tel: 880-2-9586092 Fax: 880-2-9513222 Email: <a href="mailto:towhid@bab.gov.bd">towhid@bab.gov.bd</a>, <a href="mailto:palash847@gmail.com">palash847@gmail.com</a></p>
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If you are interested to nominate or register, please fill in the online Training Registration Form available under section training section of BAB website.

[www.bab.gov.bd](http://www.bab.gov.bd) → Training → Training Registration → Select the specific training

With regards



**Md. Monwarul Islam**  
Director General (Additional Secretary)  
Phone: 9513221